

TRC Meeting Agenda:

Date: 3/21/2024

Time: 10:00 AM

Location: DTI GRAND CENTRAL / WebEx – Information Below

<https://cabq.webex.com/cabq/j.php?MTID=m58b7083cc9d90e5f1fb68d11ff13476f>

Voting Members:	Person Representing
DTI - Director (Chair)	<input type="checkbox"/> Mark Leech
DTI - Deputy Director Infrastructure & Com	<input type="checkbox"/> Duran Holycross
DTI - Deputy Director Applications & Data	<input type="checkbox"/> Takashi McConnell
DTI – Cybersecurity Officer	<input type="checkbox"/> Anthony Ballo
Solid Waste Management	<input type="checkbox"/> John Fowler
Municipal Development	<input type="checkbox"/> Jorge Gonzalez
Cultural Services	<input type="checkbox"/> Oscar Montiel <input type="checkbox"/> Troy Smith
Animal Welfare	<input type="checkbox"/> Robert Henderson
Planning	<input type="checkbox"/> Matt Cummings
APD	<input type="checkbox"/> Paul Buck
AFR	<input type="checkbox"/> Ralph Waddles
Other Participants or Person Representing:	
Housekeeping	
▪ Call to Order	
▪ Roll Call	
▪ Was there Quorum?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Approve the Agendum:	
Motion to Approve: Second: Was Motion Unanimous? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Review Minutes from Previous TRC Meeting: 3/7/2024	
Motion to Approve: Second: Approved Previous Minutes: <input type="checkbox"/> YES <input type="checkbox"/> NO	

Routine Business:

Review TRC Requests:

Request Details #1

Project Title - DSA - Transportation Services Software

1. Description

DSA would like to purchase this software to help with our scheduling, transportation pick-up and drop offs and Home delivered meals.

2. Business Case / Justification

DSA is currently piggybacking off of transit transportation software. This limits our ability to make the needed changes and configuration we need as a department. With this purchase we would have the ability to customize our routes, scheduling, drivers and utilize mobile devices.

3. Maintenance, Training and Other Associated Costs

Vendor will be responsible for maintenance (cloud base application) and vendor will provided training to staff.

4. Impact to City / Dept Resources

Purchasing this software will greatly benefit our department. We would have the ability to schedule our clients more efficiently and be more productive.

Motion to approve:

Second:

Was Vote Unanimous? YES NO

Request Details #2

Project Title – NONE

Motion to Delay:

Second:

Was Vote Unanimous? YES NO

Review and Approval of Policies, Procedures & Standards:

Update Requested For:

Information Technology Commodities Policy - Add Vendor Genetec Cloud Runner Camera's

General Information:

Total Time:

25 - Minute Meeting

Motion to Adjourn:

Second:

